CHECKLIST FOR UNDERGRADUATE INTERNATIONAL RESEARCH

☐ TRAVEL DOCUMENTS
  o Passport valid for six months from date of return.
  o Visa and supplementary documentation
  o Airline tickets, including return ticket

☐ UNIVERSITY APPROVALS
  o International Research Registration form, Office of Study Abroad
  o In-country contact information (emergency response)
  o Research approvals
    ▪ IRB approval if working with human subjects
    ▪ Animal Care and Use approval if using animals
  o Permission for research at locations under DOS or CDC travel warning

☐ HOST COUNTRY APPROVALS (if needed)
  o Sponsorship letter
  o Access to libraries, archives and collections
  o Consult with your faculty advisor and host country collaborators

☐ HEALTH
  o Consult with travel clinic or personal physician
  o Vaccinations – as recommended by CDC, doctor, or travel consultant
  o Have a dental check up
  o Medication – bring enough for the duration of your project abroad. Always travel with medication in your carry-on. Keep medication in original containers.
  o Consult the CDC country information for specific information on vaccinations, immunizations, and health concerns for your host country

☐ SAFETY
  o Register with International SOS. You can access information on International SOS from the myjhu portal or at www.internationalsos.com. The Hopkins group number is GN# 11B5GC00019.
  o Register with Department of State STEP program
  o Make sure you have International Insurance (NB: should include medical evacuation, reunion, and repatriation of remains benefits)
  o Review DOS Country Information Sheet for information on Crime, Terrorism, Legal, and Medical conditions in your host country

☐ WHAT TO DO IN THE EVENT OF AN EMERGENCY
  o Make sure you are safe, then contact JHU for assistance. Contact: Lori Citti, lcitti1@jhu.edu or call +1-410-530-6029
  o Copy your passport, visa, and other important travel documents. Keep a copy and share a copy with a relative or friend.
  o If you are the victim of a crime, be prepared to make a police report. Contact JHU for guidance and assistance.